



## 2nd Annual Medical Education Week: May 13-17, 2024

*Rebecca Lukowski Stone, M.A., OME Program Manager*

After the success of our inaugural Medical Education Week in April 2023, the Office of Medical Education could not wait to begin planning the second annual event. This week-long conference held at the School of Medicine showcases the depth and breadth of medical education research, scholarship, and innovation that is underway at the SOM and throughout the network. The cornerstone event is Medical Education Scholarship Day, this year to be held on Tuesday, May 14, 2024. The in-person activities of the day will include four concurrent workshops, two poster sessions, a plenary and reception. Additionally, the week will feature a virtual journal club, student-led discussion about the design of the SOM curriculum, and two workshops from our incredible library team.

Following last year's conference, Dr. Chosang Tendhar collected both session specific and overall conference feedback from participants to help inform our efforts for the future. In response to the feedback we received, we made a few adjustments to our programming schedule.

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\*Medical Education Week Flyer on next page

## Meet IEA's Newest Team Member

The Office of Institutional Effectiveness and Assessment (OIEA) would like to welcome Sarah Kokkinakis as the Curriculum Data Coordinator. Sarah comes to us with a Bachelor of Science in Astronomy & Astrophysics from Embry-Riddle Aeronautical University and a Master of Arts in Teaching from William Paterson University. Before joining HMSOM, Sarah spent some time working for Pequannock Township School District as a data coordinator. As a data coordinator she was focused on management of the district's student information system, consisting of over two-thousand students and staff. Sarah also provided technical support to teachers and the administration.

Sarah reveals, "I am most excited about joining HMSOM to be working with my new team and faculty members as well as the students."

During Sarah's free time she enjoys walking and playing with her poodle mix Rhea. She also enjoys playing video games on her Nintendo Switch. Sarah is looking forward to utilizing her attention to detail and diligence, and improving her familiarity with data analytics in her new position.



## School of Medicine Curriculum Management Plan - Phase-wide Review

*Keith Metzger, PhD, Associate Dean of Medical Education*

The School of Medicine has a comprehensive curricular review process called the Curriculum Management Plan (CMP). The goals of the SOM Curriculum Management Plan are to: 1) Enable regular and systematic review of the goals, content, and structure of the curriculum, and 2) Enable effective and timely use of data at all levels of curriculum design, implementation, maintenance, and enhancement in order to ensure that the SOM is meeting its goals and Educational Program Objectives. In essence, the CMP acts as a quality improvement mechanism for the SOM curriculum, with layers of analysis and review throughout the review process.

A component of the Curriculum Management Plan, the Phase-wide review process, is designed to focus on the outcomes of a specific phase of the curriculum in order to evaluate whether the phase is meeting its specific goals and objectives. This process is currently underway for Phases 1 (pre-clerkship phase) and 2 (clerkship phase) of the curriculum and is undertaken by sub-committees of the Medical Education Committee (MEC), the Phase 1 Curriculum Sub-committee (P1CS) and the Phase 2 Curriculum Sub-committee (P2CS).

In order to conduct this evaluation, the P1CS reviews a variety of phase-wide data. Examples of data used to evaluate overall curricular outcomes for Phase 1 include assessment results (e.g., USMLE and end-of-course assessments), student evaluation of courses, and Human Dimension outcomes data. The data reviewed represent a diverse range of inputs and perspectives, meant to provide a holistic analysis of the curricular Phase.

The Phase-wide review is a stepwise process, starting with a report that is generated by a task force charged by the P1CS. The P1CS phase-wide report is presented to the P1CS, which analyzes and discusses its findings and votes whether to approve the report or request clarification of any issues for which there are questions.

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## 2nd Annual Medical Education Week: May 13-17, 2024 (continued)

While last year we had one poster session split over two rooms, this year we've opted into two sessions in one space, which we hope will allow everyone to see each others' work more easily. The reception last year also overlapped with the poster session, making it difficult for people to meet and mingle while also engaging with posters. This year, we have instead isolated the reception in hopes of creating a more robust networking event for the faculty, staff, physicians, and students in attendance. We also reviewed feedback and challenges that occurred with our hybrid events and have modified to have the choice of modality (in-person, online, hybrid) be driven by session specific factors.

**Hackensack Meridian School of Medicine** **MEDICAL EDUCATION WEEK**  
**May 13 – 17, 2024**

**Monday, May 13**  
 12:30 PM – 1:45 PM Welcome and Med Ed Journal Club  
 3:30 PM – 4:30 PM Academic Medicine Student Interest Group: Pulling back the curtain on the SOM Curriculum

**Tuesday, May 14**  
 1:00 PM – 2:00 PM Concurrent Workshops  
 2:15 PM – 3:00 PM Poster Session 1  
 3:15 PM – 4:00 PM Poster Session 2  
 4:15 PM – 5:15 PM Plenary Speaker: Lyuba Konopasek, MD on "Coaching Across the Continuum: Tools for the 21<sup>st</sup> Century Educator"  
 5:15 PM – 5:30 PM Awards  
 5:30 PM – 7:00 PM Reception

**Wednesday, May 15**  
 12:00 PM – 1:00 PM Mindful Movement: Yoga with Dr. Rosen  
 1:30 PM – 2:30 PM Collaborative Conversations: Ignite Your Small Group Teaching Skills  
 3:00 PM – 6:00 PM Human Dimension Capstone Scholarship Day

**Thursday, May 16**  
 12:30 PM – 1:15 PM Determining Where to Publish  
 1:30 PM – 2:15 PM Keeping up with the Literature: Effective Strategies and Tools

**Lyuba Konopasek, MD**  
 Senior Associate Dean for Education at the Frank H. Netter MD School of Medicine at Quinnipiac University

**Get Event Details & Register:**  
[bit.ly/HMSOMmededwk](https://bit.ly/HMSOMmededwk)

**JOIN US:** 123 METRO BOULEVARD  
 NUTLEY, NJ 07110

## School of Medicine Curriculum Management Plan - Phase-wide Review (continued)

Once the phase-wide report is approved by the P1CS, it is passed along to the MEC for discussion and vote.

In addition to a retrospective look at the Phase, the report is also forward-looking and provides suggestions for how the curriculum can be improved. Short term recommendations can be implemented for the following academic year; larger changes may require more time to be put into effect. It is through this process that we review and improve the curriculum in a consistent and thoughtful manner.